

**Extract from the Licensing Committee - 9 November 2015**

**LC/15-16/10            Gambling Act 2005 - Review of Statement of Licensing Policy**

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 4.

In accordance with the statutory requirements of the Gambling Act 2005 (the act) the Council's Statement of Gambling Licensing Policy has been reviewed. Following consultation with the 'Responsible Authorities' & public. Members were requested to consider and recommend the attached updated draft interim policy for adoption by full Council on 17 December 2015.

The Committee was told that the timing of the requirement to review its statement of policy was unfortunate because major changes in how the legislation worked came into force in April 2016 but the council could not delay its review until then. A reviewed policy had to be adopted and in place for January 2016.

**Recommendation:** the Committee recommends to full Council the adoption of the statement of licensing policy and principles: Gambling Act 2005.

**Extract from the draft minutes of the Joint Governance Committee - 24 November 2015**

**JGC/15-16/030      Joint Independent Remuneration Panel Report on the Scheme of Members Allowances for Adur District Council and for Worthing Borough Council**

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and copies are attached to the signed copy of these Minutes as Item 8.

The Joint Independent Remuneration Panel (JIRP) reports contained proposed changes to the Members allowances for Adur District Council and Worthing Borough Council, for the municipal years 2016/17.

The Chairman of the Panel, Mr Barry Hillman, attended the meeting and advised Members that the Panel's research identified that allowances paid by Adur District Council were the third lowest in the region and significantly lower than those paid by Worthing Borough Council.

The Panel sought to bring the Special Responsibility Allowance multipliers together as the roles of Councillors from both Councils were very similar. In addition, the Panel sought to reduce the differential in the Basic Allowance between both Councils.

Members of Adur District Council proposed and seconded a change to the travelling and subsistence allowances to add the wording *'that the local agreement to pay out of Sussex mileage rates will not apply to Councillors'*.

**Resolved,**

The Joint Governance Committee:-

- recommended to Adur District Council that it adopt Option 1:-
  - that Members allowances are indexed to the Officer's NJC National Pay Bargaining agreement plus an increase of £100 to the basic allowance for 2016/17;

- that the unit based multiplier model be revised to mirror that used to set the allowances of Worthing Borough Council. The suggested multiples to be used for calculating each Special Responsibility Allowance were outlined in Appendix 1 of the report;
- that there should be no limit to the number of special responsibilities paid to an individual Member should they be carrying out multiple special responsibilities;

### **Childcare Allowance / Carers Allowance / Travel and Subsistence Allowance**

- that Childcare Allowance (contribution towards the costs of employing a carer for children) should be paid at £10.25 per hour, the panel investigated this cost and found that £10.25 was sufficient to cover the costs of childcare and should be maintained at this rate;
  - that the rate for carers allowance should be differentiated from the child care allowance and set at up to £15 per hour;
  - that travelling & subsistence should be paid at the appropriate rates set by the National Joint Council for Local Government Services, from time to time, and based on claims submitted by Members, but that the local agreement to pay out of Sussex mileage rates will not apply to Councillors.
- recommended to Worthing Borough Council that it adopt Option 1:-

***(not included here)***

**Extract from the draft minutes of the Joint Governance Committee - 24 November 2015**

**JGC/15-16/032 Code of Corporate Governance**

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and copies are attached to the signed copy of these Minutes as Item 10.

The report identified that it was good practice for each Local Authority to have a Code of Corporate Governance, to ensure that an effective internal system encompassing policies, procedures and staff was maintained.

In addition, it recommended the adoption of a Code of Corporate Governance for both Adur District Council and Worthing Borough Council.

Members were happy with the content of the Code of Corporate Governance but identified some grammatical inconsistencies within the document that needed correcting before it went to the Councils.

It was proposed and seconded that the Code of Corporate Governance be delegated for approval to the Monitoring Officer, in consultation with the Joint Governance Committee (JGC) Chairmen.

**Resolved,**

That the Joint Governance Committee delegated approval of the Code of Corporate Governance, to the Monitoring Officer in consultation with the JGC Chairman, and the recommendation to Adur District Council and Worthing Borough Council for its inclusion in both Council's constitutions.

**Extract from the draft minutes of the Joint Strategic Committee - 3 December 2015**

**JSC/061/15-16 Capital Investment programme 2016/17 to 2018/19 Adur District Council, Worthing Borough Council and Joint committee**

Before the Committee was a report by the Director for Digital and Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 7.

The report recommended the schemes for inclusion in the overall Capital Investment Programme for the three years 2016/2017 - 2018/2019 for Adur District Council, Worthing Borough Council and the Joint Strategic Committee.

The report informed the Committee of the resources available for future capital investment, and updated Members about the financing of the proposed three-year programmes; a number of appendices were attached to the report.

In the introduction to the report, the Head of Finance mentioned a number of schemes that fell below the investment line - 3 for Adur and 2 for Worthing that merited further consideration for funding.

The Executive Member for Regeneration in Worthing proposed that the refurbishment of the Windsor Lawns shelter was moved into the programme - this was seconded.

Councillor Sunderland, with the permission of the Chairman of the Committee, questioned the amount of finance proposed for the car park investment and maintenance in Worthing, particularly the Grafton site. He was advised that the investment would be to protect the income stream to the Council until full proposals for future use of the site were considered.

The Executive Member for Health and Wellbeing in Adur proposed that the Lancing Manor Leisure (LMLC) Car Park extension was moved into the programme provided that the scheme was modest rather than 'gold plated', this was seconded.

**Decision** , the Joint Strategic Committee

- i Considered and agreed to increase the Worthing Borough Council programme by £0.5m to provide for essential maintenance of the car parks;

- ii Considered the three General Fund Capital Investment Programmes for the three-year period 2016/17 to 2018/2019 and confirmed the schemes to be included as detailed in Appendix 2, 3 and 4 as amended by the decision above and the inclusion in the Worthing programme of the Windsor Lawns shelter and the LMLC car park extension into the Adur programme;
- iii Agreed the Adur Housing Renovation Programme for the three-year period 2016/17 to 2018/2019 as detailed at Appendix 5;
- iv Agreed the amendments and additions to the reserve lists as detailed in Appendices 6 and 7;
- v **Recommendation** that the 3 Year Programmes, as amended, be presented for approval by the respective Councils on the 17th December 2015 and 15th December 2015

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